

"●" Items MUST BE FILLED OUT or form will be returned.

● TAX COUNTY ● PIN _____ ADDRESS NUM _____ 2ND NUM _____ ADDR _____

● STREET NAME (Do Not Abbreviate) _____ STTYPE _____ ● CITY (U.S. Postal - Do Not Abbreviate) _____

● ZIP CODE _____ ● ZONED (Enter Code) _____ ● AREA _____ ● SUB AREA (Do Not Abbreviate) _____

UNINCORPORATED Y Yes N No PROPERTY NAME (Do Not Abbreviate) _____ ● PRICE (No Commas, No Cents) \$ _____

GRID INFORMATION

● NS DIR (✓ One)
N North
S South
O Out of Metro Area

● EW DIR (✓ One)
E East
W West
O Out of Metro Area

MAP# _____ SECTION _____
(See 2004 Mapsco Denver Regional Street Atlas) (Enter A-Z, excluding I and O)

● CAR STORAGE (✓ Up To 3) (Separate by Commas)

G Garage A Attached
C Carport D Detached
F Off Street R Reserved
N None S Secured
O Oversized U Unsecured
T Tandem

SPACES (Enter # Of) _____

● CONSTRUCTION/Exterior Material (✓ One) (Separate by Comma) (✓ One)

FR Frame FK Frame/Rock
BR Brick RK Rock
VY Vinyl Siding CO Concrete
FB Frame/Brick MO Modular
SU Stucco MS Metal Siding
MR Moss Rock CS Cedar Siding
BL Block WS Wood Siding
AD Adobe JM JM Asbestos
LG Log MH Manufactured
SB Stucco/Brick OT Other

TOTAL HOA FEES ● FEE QUOTED (✓ One)
\$ _____ A Annual
M Monthly
Q Quarterly
N None

MULTIPLE HOA'S Y Yes N No

LOAN BALANCE (Existing First Only) (No Commas, No Cents)
\$ _____

● TAXES TAX YEAR
\$ _____ _____

● HEAT (Primary Source) (✓ One) (Separate by Comma) (✓ One)

G Gas FA Forced Air
P Propane HW Hot Water
E Electric BB Baseboard
S Solar RA Radiant
W Wood HP Heat Pump
C Coal WH Wall Heater
O Oil GR Gravity
ST Stove
SH Space Heater
AC Active
PS Passive
SM Steam

ELECTRICITY (✓ Up To 2) GAS (✓ Up To 2)

OP Owner Paid OP Owner Paid
TP Tenant Paid TP Tenant Paid
CM Common Meter CM Common Meter
SM Separate Meter SM Separate Meter

STYLE (✓ Up To 3) ARCHITECTURE (✓ One)

MS Multi-Story BU Bungalow
ML Multi-Level CA Cabin
TH Townhouse CH Chalet
GL Garden Level CT Contemporary
CT Courtyard DS Denver Square
SB Side-by-Side MC Mountain Contemp
UP Up/Down RC Rustic Contemp
LO Loft SP Spanish/SW
OT Other TU Tudor
CA Corridor Access VC Victorian
OS Outside Access HI High Rise (4+)
R Ranch/One Story LO Low Rise (1-3)
OT Other

● YEAR _____
(Year Built, 2003 NOT 03; 4 Digits MUST Be Entered)

● TERMS (✓ Up to 7)

CV Conv TR Trade/Exchange
F FHA LO Lease Option
V VA B Bond
CA Cash NQ Non Qual Asmpt
O OWC DP Down Pmt Assistance
QA Qual Asmpt OT Other
LP Lease Purchase

LAND INFORMATION

LOT SIZE (Calculate Square Footage)

FRONTAGE _____ DEPTH _____

ACRES _____

ROOFING MATERIAL (✓ Up To 2)

CO Composition Shingles (Asphalt, Fiberglass, Organic)
RR Rolled Roofing BU Built-Up (Tar & Gravel)
WS Wood Shingles SS Simulated Shake
CS Cement Shake CT Concrete Tile
ME Metal SL Slate
ST Spanish Tile OT Other
DC Dimensional Comp UK Unknown

ADDITIONAL TERMS (Enter Assume Info Or Any Other Special Financing Not Indicated Above)

BUILDING INFORMATION

● SQUARE FEET _____ B SQ (Basement Sq Ft) _____

● FINISH SQFT TOT _____ ● TOTAL SQFT _____

COOP COMPENSATION (At least one \$ amount or % must be offered)

● BUYERS AGENCY _____ ● _____

● TRANS BROKER _____ ● _____

Annual and Projected Operating Data (No Commas, No Cents)

● AAIS (Actual Annual Income) ● PAIS (Projected Annual Income)

● AAES (Actual Annual Expense) ● PAES (Projected Annual Expense)

AANI (Actual Annual Net Income) (Calculated By Computer)
PANI (Projected Annual Net Income) (Calculated By Computer)

MEASUREMENT FROM (✓ One)

C County Records B Builder
L Lister Measured F Floor Plans
A Appraiser Measured

BASEMENT (✓ One) (✓ One, if applies)

F Full W Walk-Out
P Partial G Garden Level
C Cellar A Apartment
None

%BSMT FINISHED _____

● EXCLUSIVE AGCY (✓ One) ● VARIABLE COMM (✓ One)

EA Exclusive Agency V Yes
ER Exclusive Right N No

PROSPECT RESERVATION (✓ One) P Yes
No

● LIMITED SERVICE (✓ One)
Yes No

● ENTRY ONLY (✓ One)
Yes No

IMPROVEMENTS (Enter TOTAL for each line item in each of these columns)												
UNIT TYPE	#OF UNITS	#BATH	#FP	#DW	#STove	#RF	#AC/EC	#WA	#DR	#HKUP	AVG SF	AVG RENT \$
BUF												
1BDRM												
2BDRM												
3BDRM												
4+BDRM												

● UNITS _____ (#Total Units) BATHS _____ (#Total Baths) BEDS _____ (#Total Beds) FURNISHED _____ (#Total Furnished) VACANT _____ (#Vacant Units)

● AGENT ID _____ ● LISTOR _____ ● PHL _____ (Area Code) _____

● OFFICE ID _____ ● OFFICE NAME _____

● PHONE# _____ (Area Code) _____ SHOWING PHONE# _____ (Area Code) _____ ● FAX# _____ (Area Code) _____

● CURR LIST DATE _____ (DD-MMM-YYYY e.g.: 01-JAN-2003) ● EXP DATE _____ (DD-MMM-YYYY e.g.: 01-JAN-2003) ● SIGNATURE _____

REQUIRED ONLY IF FAXED OR MAILED TO METROLIST

Listing Address _____ Lister _____
 Office _____ Office ID _____
 Office Phone _____ Email _____

DESCRIPTION (✓ Up to 34)

- | | | | | | |
|--|--|--|---|--|--|
| AC <input type="checkbox"/> Air Condition-Central | CL <input type="checkbox"/> Corner | FS <input type="checkbox"/> Fire Sprinkler Sys | LE <input type="checkbox"/> Lender Owned | RE <input type="checkbox"/> Restaurant | TX <input type="checkbox"/> 1031 Exchange |
| AF <input type="checkbox"/> Attic Fan | CN <input type="checkbox"/> No Covenants | FT <input type="checkbox"/> Fountain | LO <input type="checkbox"/> Loft | RM <input type="checkbox"/> Remodeled | UD <input type="checkbox"/> Updated |
| AG <input type="checkbox"/> Age Restricted Cov | CO <input type="checkbox"/> Compactor | FX <input type="checkbox"/> Fix-Up | LP <input type="checkbox"/> Landscaped/Prof | RV <input type="checkbox"/> RV Parking | UT <input type="checkbox"/> Utility Shed |
| AI <input type="checkbox"/> Air Condition-Indiv | CR <input type="checkbox"/> Covered Patio | 5P <input type="checkbox"/> Five Piece Bath | MB <input type="checkbox"/> Master Bath | SA <input type="checkbox"/> Smoke Alarm | VC <input type="checkbox"/> View City |
| AO <input type="checkbox"/> Agent Owner | CP <input type="checkbox"/> Corp Owned | GA <input type="checkbox"/> Garden Area | MO <input type="checkbox"/> Microwave Oven | SD <input type="checkbox"/> Satellite Antenna | VL <input type="checkbox"/> Vaulted Ceiling |
| AU <input type="checkbox"/> Auction | CU <input type="checkbox"/> Cul-de-sac | GC <input type="checkbox"/> Golf Community | MP <input type="checkbox"/> Management/Prof | SE <input type="checkbox"/> Security Entrance | VM <input type="checkbox"/> View Mountains |
| BG <input type="checkbox"/> Backs to Greenbelt | DB <input type="checkbox"/> Double Pane Windows | GD <input type="checkbox"/> Garage Door Opener | MR <input type="checkbox"/> Management/Res | SF <input type="checkbox"/> Smoke Free | VN <input type="checkbox"/> Vending Machine(s) |
| BI <input type="checkbox"/> Basement Individual | DC <input type="checkbox"/> Day Care | GL <input type="checkbox"/> Gas Logs | NC <input type="checkbox"/> Newer Carpet | SK <input type="checkbox"/> Skylights | WB <input type="checkbox"/> Wet Bar |
| BL <input type="checkbox"/> Balcony/Patio/Deck | EA <input type="checkbox"/> Enviro Audit(s) Avail | GR <input type="checkbox"/> Game Room | NP <input type="checkbox"/> Newer Paint | SL <input type="checkbox"/> Storage Lockers | WD <input type="checkbox"/> Wood Floors |
| BO <input type="checkbox"/> Backs to Open Space | EF <input type="checkbox"/> Elevator Freight | HC <input type="checkbox"/> Handicap Features | OG <input type="checkbox"/> On Golf Course | SN <input type="checkbox"/> Sauna | WF <input type="checkbox"/> Waterfront |
| BW <input type="checkbox"/> Buyer's Warranty | EL <input type="checkbox"/> Elevator Passenger | HD <input type="checkbox"/> HUD Owned | PA <input type="checkbox"/> Parking Add'l Off St | SP <input type="checkbox"/> Sprinklers/Lawn | WI <input type="checkbox"/> Walk-In Closet |
| CA <input type="checkbox"/> Cable Available | ES <input type="checkbox"/> Eating Space Kitchen | HS <input type="checkbox"/> High Speed Access | PD <input type="checkbox"/> Pond/Lake | SS <input type="checkbox"/> Security System | WK <input type="checkbox"/> Work Shop |
| CD <input type="checkbox"/> Condo Docs | EX <input type="checkbox"/> Exercise Room | HT <input type="checkbox"/> Hot Tub | PF <input type="checkbox"/> Pet Free | SU <input type="checkbox"/> Sump Pump | WS <input type="checkbox"/> Wood Stove |
| CF <input type="checkbox"/> Ceiling Fan | FA <input type="checkbox"/> Fire Alarm | IC <input type="checkbox"/> Intercom | PG <input type="checkbox"/> Playground Area | SW <input type="checkbox"/> Storm Windows | WW <input type="checkbox"/> Wall to Wall Carpet |
| CH <input type="checkbox"/> Club House | FD <input type="checkbox"/> Formal Dining | JA <input type="checkbox"/> Jet Action Tub | PI <input type="checkbox"/> Pool Inside | TF <input type="checkbox"/> Tile Floor | |
| CI <input type="checkbox"/> Cable Installed | FE <input type="checkbox"/> Fence | JJ <input type="checkbox"/> Jack & Jill Bath | PO <input type="checkbox"/> Pool Outside | TO <input type="checkbox"/> Tenant Occupied | |
| | | LA <input type="checkbox"/> Laundry Fac/Central | PP <input type="checkbox"/> Personal Prop Tax | TS <input type="checkbox"/> Tennis | |

PUBLIC REMARKS

R1 _____
 R2 _____
 R3 _____
 R4 _____
 R5 _____
 R6 _____

BROKER REMARKS (PRIVATE)

B1 _____
 B2 _____

SCHOOL DISTRICT Enter 1st four (4) letters of school district _____

ELEMENTARY _____

JR HIGH/MIDDLE _____

SR HIGH _____

CONTRACT INFORMATION (Online only-Data obtained through Print Everything or enter "Contract Info" in Custom Print)

● **LEGAL1** _____
LEGAL2 _____

● **EXCLUSIONS1** _____
EXCLUSIONS2 _____

● **EARNEST CK TO** _____

MIN EARNEST (No Commas, No Cents) \$ _____

POSSESSION _____

DIRECTIONS to property (Online only-Data obtained through Print Everything or enter "Directions" in Custom Print)

● **D1** _____
D2 _____
D3 _____
D4 _____
D5 _____

● **PHOTOS** provided by (✓ One)

- B** Broker Submitted Photo
M Metrolist Will Take Photo

PREVIOUS PHOTO _____
 Enter the old listing number of the desired photo

INTERNET ADS N No

GHOST LISTING _____ Enter Area(s) for Ghost Listing(s)